

**Britford Parish Council Parish
Parish Council Meeting Agenda
Clerk, Jay McGowan – 07946 576550**

To All Britford Parish Council Members

You are hereby summoned to attend an Ordinary Meeting of Britford Parish Council to be held on **Thursday 5th May at 7.30pm** at Britford Memorial and Community Hall.

Yours faithfully, Mrs Jay McGowan - Parish Clerk. clerk@britfordparishcouncil.co.uk Tel: 07946 576550

26th April 2022

The Press and Public are invited to attend.

Members of the public will have an opportunity to speak at the Annual Parish Meeting held just before the Ordinary Meeting

Agenda

22.01.01 To Elect the Chairman for 2022/2023

22.01.02 To Elect the Vice Chairman for 2022/2023

22.01.03 Apologies for Absence. To receive and accept apologies for absence.

22.01.04 Council Policies. To review and accept the following Council Policies for 2022/2023:

Standing Orders

Co-Option Policy

Financial Risk Policy

To confirm written consent to receive agendas in electronic form

22.01.05. Vacancies in Council Office: One

22.01.06. Clerk's Report/Items following on from previous meeting

a.). Dog Waste Bins: Initial fitting took place 26th April 2022.

b). Speed Indicator Devices: Cllr Finnis to update

c). Park & Ride Lighting: Works are taking place at the Park & Ride Site, the lights should be working on a timer in the next few weeks, with the lights going off at 19.30.

d). Damaged Road Sign: This has been reported to Wiltshire Council and waiting for repairs.

e). Queens Jubilee Celebrations: To receive an update from Clerk.

f). Website: The new website has been created and hoping to go live in the next week or two.

g). Litter Picking: The Parish Council would like to thank all the residents who

helped in the litter picking event, it was a great success. The Council hope to hold more events in the future.

22.01.07. Planning

- a). To consider a response to any new planning applications received. None
- b). To consider a response to any planning applications received between publishing of the agenda, and date of the meeting.
- d). To confirm any planning application responses determined email for applications received since last meeting. None
- e). To note any planning application decisions received by Wiltshire Council. None

22.01.08. To receive the Internal Audit for year ending 31st March 2022.

22.01.09. Bank Reconciliation: to receive bank statement year ending 31st March 2022

22.01.10. Section 1 of Annual Return for the Financial Year ending 31st March 2022: to approve Section 1 – Annual Governance Statement of the Annual Return submission.

22.01.22 Section 2 of the Annual Return for the Financial Year ending 31st March 2022: to approve Section 2 – The Account Statements of the Annual Return and Statement Variances for 2021/2022.

22.01.22 VAT Reclaim: to approve the VAT Claim 1st April 2021 – 31st March 2022.

22.01.13. Finance.

- a). To note opening bank statements as of 1st April 2022.
- b). Precept for 2022/2023 received
- c). CIL Payment report year ending 31st March 2022
- d). To approve the Direct Debit payments:
Hill Data Systems: £9.00 - monthly
1&1 Ionos: £2.40 - monthly
ICO Fee: £35.00 - Annual
- e). To approve Schedule of Payments

Date	Payee	Amount	
05/04/2022	J McGowan (Website Fee)	£718.80	TFR – to be raised
15/05/2022	Hill Data Systems	£9.00	DD
26/05/2022	Community First	£166.25	TFR – to be raised
31/05/2022	WALC Subs	£172.56	TFR – to be raised
31/05/2022	Staffing Costs	£250.00	TFR – to be raised
15/06/2022	Hill Data Systems	£9.00	DD
16/06/2022	ICO Fee	£35.00	DD
30/06/2022	Staffing Costs	£250.00	TFR – to be raised
06/06/2022	1&1 Ionos	£2.40	DD
Total		£1613.01	

22.01.14 Correspondence: To note any correspondence received.

22.01.15. Items to be carried forward to the next meeting.

22.01.16 To note date of next meeting.

22.01.17 To close the meeting.