

**Britford Parish Council**  
**clerk@britfordfordparishcouncil.co.uk**

**Minutes of ordinary meeting of Britford Parish Council held Thursday 6<sup>th</sup> January 2022 at Britford Memorial & Community Hall.**

Present: Derek Finnis (Chair), Jane Ranaboldo, Enid Alston, Martin Sturgeon

Also present: Jay McGowan (clerk), Councillor Clewer, 1 member of the public

**Start time: 7.30pm**

### **Public session**

**High Road** – Vehicles are parking and blocking the pavement therefore pedestrians are having to step out onto the road and walk round the cars. [Action: Clerk to place a notice in News & Notes.](#)

See correspondence: Email from Mr Hitchings – Mr Hitchings attended the public session.

### **Agenda**

**21.07.01 Apologies** – Tim Bonallack.

**21.07.02 Vacancies in Parish Council Office** – Two.

**21.07.03 Declaration of Interest:** Members to disclose their interests in matters to be discussed and to decide requests for dispensation. None.

**21.07.04 To consider any urgent matters raised in the public session, and any other urgent matters or items from councillors. (For discussion only, no decisions can be taken)** None.

**21.07.05 To agree any items on the agenda that are to be dealt with following the exclusion of the press & public.** None.

**21.07.06 Minutes of Parish Council Meetings**

- a) Minutes of ordinary BPC meeting held 11<sup>th</sup> November 2021 to be approved and signed.  
**Resolved:** All attending members in agreement of the Minutes to be a true and accurate record. Signed by Chairman.

**21.07.07 Matter Arising.**

- a) Dog waste bins – to receive an update on the progress. Still waiting for confirmation of locations. [Action: Clerk to get an updated quote.](#)
- b) Speed Indicator Device – to receive an update. All attending members in favour of two SIDs to be placed on High Road. [Action: Cllr Finnis to speak to Mr G Axtell at Highways.](#)
- c) Queen’s Platinum Jubilee Celebrations – to receive an update on progress of celebrations. [Action: a committee will be organised by Cllr Ranaboldo to organise event.](#)
- d) Fallen trees along Britford Lane – trees cleared, and case closed by Wiltshire Council. (Case Number: 00046064) *No action required.*
- e) Chair to report back from Southern Wiltshire CATG meeting held 17<sup>th</sup> November 2021 and OFWG meeting held 15<sup>th</sup> December 2021 - Nothing to report back.

- f) Clerk attended the Southern Wiltshire Area Board Parish Council Event held 18<sup>th</sup> November 2021: The need for better communication between Parish Councils and Wiltshire Council was highlighted. Clerk has subscribed to Community Matters updates. *No further action required.*

#### 21.07.08 Planning.

- a) **To consider a response to the current Planning Applications received.**  
 Planning application: PL/2021/11070 - Churchill Place, Old Blandford Road, Coombe Bissett. An extension has been granted for the Parish Council to respond till 07/01/2022. *This application has been withdrawn – No further action required.*
- b) **To consider a response to any Planning Applications received between publishing of the agenda, and date of the meeting.** None
- c) **To note any planning decisions made by Wiltshire Council since last meeting.** None
- d) **To consider having a meeting Mr Lane, who is representing Wyatt Homes, regarding the development of Site 8. Resolved:** All attending members in favour of having a meeting with Mr Lane. Initially a private meeting will be held between Britford Parish Council, Mr Lane and Cllr Clewer. **Action:** Clerk to arrange meeting.

**21.07.09 Adopt Protocol for meeting with Developers** – To consider and adopt a Protocol and Guidance for meeting with Developers. **Resolved:** All Councillors agreed to adopt the Protocol, signed by Chairman.

**21.07.10 Adopt New Clerk’s Delegation for Planning Application Consultations.** -To consider and adopt a policy to delegate planning application consultations to the Clerk. **Resolved:** All attending Councillors agreed to adopt the Delegation Scheme. Signed by Chairman.

**21.07.11 Precept** – To review the budget and set the Precept for 2022/2023. **Resolved:** All attending Councillors agreed to adopt the budget for 2022/23 with an increase to the annual Precept to £5,000. This was proposed by Cllr Finnis, seconded by Cllr Ranaboldo and unanimously agreed. **Action:** Clerk to submit Precept form to Wiltshire Council.

**21.07.12 Parish Steward** - visit due: 17<sup>th</sup> January 2022. Cllr Finnis and Clerk to liaise with Parish Steward.

#### 21.07.13 Finance

- a) Bank reconciliation 1<sup>st</sup> October – 31st December 2021. Noted
- b) To consider shared cost of SLCC membership for Clerk. **Resolved:** All attending Councillors agreed to the Clerk having SLCC membership for 1 year and to share the cost with Coombe Bissett Parish Council.
- c) To approve schedule of Payments – **Resolved:** All payments authorised. **Action:** Clerk to raise payments.

Date	Payee	Amount	
02/12/2021	Britford Community Hall	£100.00	TFR – to be raised
15/01/2022	Hill Data Systems	£9.48	DD
31/01/2022	Staffing Costs	£250.00	TFR – To be raised
15/02/2022	Hill Data Systems	£9.48	DD
28/02/2022	Staffing Costs	£250.00	TFR – To be raised

#### **21.07.14 Forthcoming Meetings**

- a) OFWG 16<sup>th</sup> February 2022 at 10am: TEAMS – Cllr Finnis to attend.
- b) Southern Wiltshire Area Board 3<sup>rd</sup> February 2022 at 3pm: TEAMS Clerk will circulate the agenda.

#### **21.07.15 Correspondence**

##### **a) Email from Mr M Hitchings highlighting some safety issues on High Road:**

The grass verges on the main road through the village are causing a safety issue as the pavement is relatively narrow and with the vegetation pedestrians are only inches from the passing traffic. When is this due to be cut back? [Action: Cllr Finnis to speak to Mr G Axtell](#)

Update on the position regarding the deployment of a SID on the A338 in the village. See item: 21.07.07 b).

Can the gullies on the A338 to be cleared particularly between the northbound bus stop & the Park & Ride lights as several are completely covered with debris. The nearest one to the bus layby opposite the southbound bus stop hasn't been checked & cleared for some time – Mr Hitchings believes it was missed the last time the gullies were emptied. [Action: Cllr Finnis to liaise with Mr Hitchings regarding the gullies, this will be passed on to the Parish Steward.](#)

##### **c) Email from Eva McHugh received 25/11/2022: Proposed Community Solar Farm, Petersfinger:**

To consider inviting the Community Engagement Team giving a presentation at the March meeting. **Resolved:** *All attending Councillors agreed to inviting them to the public session of 3<sup>rd</sup> March 2022 meeting.* [Action: Clerk to invite the Team to the next meeting.](#)

#### **21.07.16 Any other business**

Cllr Clewer expressed the need to join the cycle paths surrounding the Salisbury area to make it easier, safer, and more efficient to cycle. Resolved: Cllrs will consider how the cycle routes around Britford could be connected to make cycling into Salisbury safer for everyone.

Britford Lane has many dead trees running alongside it, which are causing a potential health and safety hazard. On many occasion the tress have fallen in strong winds - To consider writing to landowners to ask them to clear the trees.

#### **21.07.17 To note date of next ordinary BPC meeting.**

Thursday 3<sup>rd</sup> March 2022

Thursday 5<sup>th</sup> May 2022 - APM meeting. Cllr Clewer invited to speak at the meeting.

Thursday 14<sup>th</sup> July 2022

Thursday 8<sup>th</sup> September

Thursday 3<sup>rd</sup> November 2022

**21.07.18 To Close the meeting**

**Finish Time: 8.45pm.**