

**Britford Parish Council**  
**Agenda for Ordinary Parish Council Meeting**  
**Jay McGowan – Parish Clerk**

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Dear All

You are invited to attend an **Ordinary Parish Council Meeting** of Britford Parish Council to be held on **Thursday 3<sup>rd</sup> November 2022 at 7.30pm** at Britford Memorial and Community Hall.

Yours faithfully, Mrs Jay McGowan - Parish Clerk. [clerk@britfordparishcouncil.co.uk](mailto:clerk@britfordparishcouncil.co.uk)  
Tel: 07946 576550

27<sup>th</sup> October 2022

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The Press and Public are invited to attend. Prior to commencement of the meeting there will be a period of 10 minutes when members of the public may comment or ask questions on relevant Parish Council business. Please be aware that the meeting may be recorded.

**Public Session**

**Agenda**

**22.03.01 To receive and accept apologies for absence.**

**22.03.02 Vacancies in Council Office:** One

**22.03.03 Declaration of Interest:** Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation.

**22.03.04 To consider any urgent matters raised in the public session, and any other urgent matters or items from councillors. (For discussions only, no decisions can be taken)**

**22.03.05 To agree any items on the agenda that are to be dealt with following the exclusion of the press & public.**

**22.03.06 Minutes.** To approve and sign the Minutes of meeting held 8<sup>th</sup> September 2022 as correct and true record.

**22.03.07 Clerks Report/Matters arising.**

a) Lower Road Sign: to receive an update from Mr Hitchings.

b) Sluice House: Works has started to the building. No action required.

c) Grit Bin – Wiltshire Council have agreed to replace the grit bin on Lower Road/Park Lane junction.

d) SID: Funding was approved by Southern Wiltshire Area Board. To note there is a backlog for Traffic Survey requests, Wiltshire Council are working through the backlog.

**22.03.08 Estimate Budget.** To review and agree an estimate budget for year 2023/24.

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**22.03.09 Neighbourhood Development Plan.** To consider the need for a Neighbourhood Development Plan.

**22.03.10 Flooding.**

- a) To consider sending ditch letters to residents.
- b) Britford Ditches: Navigation, Bridge Farm. The Navigation has become by overgrown vegetation and will need clearing as soon as possible.

**22.03.11 Planning**

- a) To consider a response to any new planning applications received.
- b) To consider a response to any planning applications received between publishing of the agenda, and date of the meeting.
- d) To confirm any planning application responses determined email for applications received since last meeting.
- e) To note any planning application decisions received by Wiltshire Council.

**22.03.12 Finance**

- a) To note bank balance as of 3<sup>rd</sup> November 2022
- b) Bank reconciliation for 2<sup>nd</sup> quarter.
- c) To review online banking authorisation.
- d) To approve schedule of payments:

**22.03.13 Upcoming meetings**

Southern Wiltshire LHFIFG meeting: 2<sup>nd</sup> November 2022 - TEAMS

Salisbury City Council – Neighbouring Parishes Meeting: 10<sup>th</sup> November 2022 – Guildhall, Salisbury

Southern Wiltshire Area Board: 17<sup>th</sup> November 2022 – Winterslow Village Hall

**22.03.14 Correspondence.** To note any correspondence received. (Information only). *Circulated to Councillors prior to the meeting.*

- a) Parish Steward – funding for a further £233,000.00 each year for the next three years has been agreed by Cabinet to invest in a new two-person parish steward team.
- b) Warm spaces & Community food provisions – Wiltshire Council is developing an interactive map for residents to easily identify local warm spaces, food banks and other low cost or no cost food provisions.
- c) Aerobic & Aircraft Noise Complaint.

**22.03.15 Items to be carried forward to the next meeting.**

**22.03.16 To note date of next meeting.** To agree meeting dates for 2023.

Thursday 5<sup>th</sup> January 2023

Thursday 2<sup>nd</sup> March 2023

Thursday 4<sup>th</sup> May 2023 – Annual Parish Meeting & Annual Parish Council Meeting

Thursday 6<sup>th</sup> July 2023

**22.03.17 To close the meeting.**