

Britford Parish Council

Minutes for Meeting held 8th September 2022

Britford Parish Council members met on Thursday 8th September 2022 for an Ordinary Parish Council meeting held at Britford Memorial & Community Hall.

Due to the late announcement from Buckingham Palace of the sad news of the passing of Her Majesty Queen Elizabeth II, there was insufficient time to cancel the meeting, it was decided to continue. A minute's silence was held to reflect our sincere condolences to The Royal Family at this sad time.

Preent: Derek Finnis (Chairman), Tim Bonallack, Enid Alston

Also, present: Jay McGowan (Clerk), Brian Wheeler and Malcolm Hitchings

Start time: 7.30pm

Agenda

22.02.01 To receive and accept apologies for absence. Apologies were received from Cllr Sturgeon and Cllr Clewer.

Resolved: Apologies received and accepted.

22.02.02 Vacancies in Council Office: One

To consider and agree the co-option of Mr Brian Wheeler as a member.

Resolved: Cllrs voted to co-opt Mr Wheeler, who accepted the position and completed his Declaration of Acceptance of Office.

22.02.03 Declaration of Interest: Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation. None.

22.02.04 To consider any urgent matters raised in the public session, and any other urgent matters or items from councillors. (For discussions only, no decisions can be taken) None.

22.02.05 To agree any items on the agenda that are to be dealt with following the exclusion of the press & public. None.

22.02.06 Minutes. To approve and sign the Minutes of meeting held 5th May 2022 as correct and true record.

Resolved: Attending Cllrs agreed the minutes were a true and accurate record of the meeting. Cllr Finnis signed the minutes.

22.02.07 Clerk's Report/Items following on from previous meeting

a) Dog waste bins: Four out of the five bins have been fitted, once location of the fifth bin has been approved this will also be fitted. It was noted the bin by Britford Lane/Lower Road has not been emptied and is overflowing. **Action:** Clerk will contact ID Verde to empty the bin as soon as possible.

b) Lower Road Sign: As the police cannot find the driver a claim for costs cannot be made, it has been submitted for consideration for financial funding in next year's budget. To consider and approve Mr Hitchings to act on behalf of the Council to

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pursue this matter and act on their behalf.

Resolved: Cllrs voted to approve Mr Hitchings as a representative of the Parish Council regarding this matter.

c) Sluice House: The decaying condition of the building has been reported to Wiltshire Council who have been in correspondence with the owner. The owner has said repairs will start in July this year. It has been noted the building has fallen into further decay and is very dangerous. **Action:** Clerk will notify Wiltshire Council.

d) Speed Indicator Device: Highways Improvement Requests for a grant towards the costs of installation on the NAL sockets were submitted and approved at the recent LHFIG meeting on 17th August 2022. LHFIG will contribute £1,867.50, the remainder of the cost, £622.50 will be funded by the Parish Council. Cllrs will look at the different options of devices available. *To be deferred to the next meeting.*

e) Parking on High Road: this is still proving to be an issue with vehicles blocking pedestrian access.

Resolved: To monitor the parking situation and issue a parking letter to repeat offenders.

22.02.08 Dangerous Driving on A338. The number of dangerous driving incidents along this stretch of road has increased causing several incidents. To consider the placement of signage to slow drivers down. *To be deferred to the next meeting.*

22.02.09 Grit Bins. To consider and agree to replace the grit bin removed from Park Lane/Lower Road junction.

Resolved: Cllrs voted to replace the bin that was removed by Wiltshire Council at the Park Lane/Lower Road Junction.

22.02.10 SAAA Sector: Notification has been received giving us the option to opt out the scheme. To consider and review the agreement.

Resolved: Cllrs voted to stay with the current scheme.

22.02.11 Planning

a) To consider a response to any new planning applications received. *None.*

b) To consider a response to any planning applications received between publishing of the agenda, and date of the meeting. *None.*

d) To confirm any planning application responses determined email for applications received since last meeting. *None.*

e) To note any planning application decisions received by Wiltshire Council. *None.*

22.02.12 Finance

a) To note bank balance as of 8th September 2022: £14,071.55

b) To approve schedule of payments:

ID Verde: Dog bin maintenance - £37.02

Resolved: All payments approved.

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- Cllrs reviewed and current payment approval system and given the monthly payment schedule the Clerk would be delegated authority to approve payments up to £100.00

Payments made 01.06.22 – 31.08.22

Date	Payee		Amount
15.08.22	Hill Data	Microsoft 365	£ 9.00
24.06.22	ID Verde	Dog Bins	£1,136.92
24.06.22	ID Verde	Dog Bin Maintenance	£ 74.04
30.06.22	J McGowan	Salary	£ 250.00
04.07.22	R Parsons	Internal Audit	£ 46.00
15.07.22	Hill Data	Microsoft 365	£ 9.00
20.07.22	1 & 1 Internet	Domain	£ 2.40
29.07.22	J McGowan	Salary	£ 250.00
15.08.22	Hill Data	Microsoft 365	£ 9.00
20.08.22	1&1 Internet	Domain	£ 2.40
21.08.22	ID Verde	Dog Bin Maintenance	£ 37.02
31.08.22	J McGowan	Salary	£ 250.00
15.09.22	Hill Data	Microsoft 365	£ 9.00
20.09.22	1&1 Internet	Domain	£ 2.40
30.09.22	J McGowan	Salary	£ 250.00
15.10.22	Hill Data	Microsoft 365	£ 9.00
20.10.22	1&1 Internet	Domain	£ 2.40
31.10.22	J McGowan	Salary	£ 250.00
Total			£2,598.58

22.02.13 Upcoming meetings

Southern Wiltshire LHFIF: 2nd November 2022

22.02.14 Correspondence. To note any correspondence received. (Information only).

a) Traffic Survey Request: Notification received from Mr Stacey of the Harnham Community Speed Watch team. He submitted a request to carry out the traffic survey on the A338: Milton Road/Downton Road Junction to High Road. Mr Stacey will attend the next meeting to discuss this further.

b) Briefing Notes: 22-18 & 22-19 – Community Governance Review Consultations. *Circulated to members prior to meeting.*

c) Mr S Tonkin: Email: Controlling Light Pollution Cranborne Chase AONB. *Circulated to members prior to the meeting.*

d) Flood Warden Training 21st September 2022

22.02.15 Items to be carried forward to the next meeting.

Dangerous Driving on A338

Resident Ditch Maintenance Letters.

To consider the need for a Neighbourhood Plan.

22.02.16 To note date of next meeting.

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22.02.17 To close the meeting. The meeting was drawn to a close at 9pm.