

Britford Parish Council Parish
Annual Parish Council Meeting Agenda
Clerk, Jay McGowan

The Annual Britford Parish Council Meeting to be held on **Thursday 4th May 2023** at 7.30pm at Britford Memorial & Community Hall.

All Parishioners are welcome to join the Parish Council Meeting. Please register your interest to attend by emailing the clerk, no later than 1pm on 4th May 2023.

Yours faithfully, Mrs Jay McGowan - Parish Clerk. clerk@britfordparishcouncil.co.uk
Tel: 07946 576550

27th April 2023

The Press and Public are invited to attend.

Members of the public will have an opportunity to speak at the Annual Parish Meeting held just before the Ordinary Meeting

Agenda

23.01.01 To Elect the Chairman for 2023/2024

23.01.02 To Elect the Vice Chairman for 2023/2024

23.01.03 Apologies for Absence. To receive and accept apologies for absence.

23.01.04 Council Policies. To review and accept the following Council Policies for 2023/2024:

Standing Orders

Financial Risk Policy

Asset Policy

23.01.05 Vacancies in Council Office: None.

23.01.06 Declaration of Interest: Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation.

23.01.07 To consider any urgent matters raised in the public session, and any other urgent matters or items from councillors. (For discussions only, no decisions can be taken)

23.01.08 To agree any items on the agenda that are to be dealt with following the exclusion of the press & public.

23.01.09 To approve and sign as a correct record Minutes of:

The Ordinary Parish Council meeting held 2ndrd March 2023

23.01.10 To receive the Internal Audit for year ending 31st March 2023.

23.01.11 Bank Reconciliation. To note bank reconciliation year ending 31st March 2023

23.01.12 Certificate of Exemption. To approve and sign the Certificate of Exemption for the Financial Year Ending 31st March 2023.

23.01.13 Section 1 of Annual Return for the Financial Year ending 31st March 2023. To approve Section 1 – Annual Governance Statement of the Annual Return submission.

23.01.14 Section 2 of the Annual Return for the Financial Year ending 31st March 2023. To approve Section 2 – The Account Statements of the Annual Return and Statement Variances for 2022/2023.

23.01.15 VAT Reclaim: to approve the VAT Claim 1st April 2021 – 31st March 2023.

23.01.16 Clerk's Report/Items following on from previous meeting.

a). Speed Indicator Devices: The traffic surveys have now been completed. Results have been circulated to Members.

b). Britford Lane By Way: waiting for further information.

c). Parish Steward: The focus over summer is grass cutting. Worksheets should still be submitted as usual.

d) King's Coronation: The Big Lunch event will take place on Sunday 7th May 2023 on The Village Green.

The Parish Council would like to thank the Coronation Event Committee for organising the event.

23.01.17 Beech Trees Solar Farm. To consider the correspondence received regarding the proposal of a new solar farm.

23.01.18 Britford Water

- Report on meeting held on 28th April 2023 with Environmental Agency, Wiltshire Council and Wessex Water.
- Britford Flood Plan:
A subcommittee has been set up to look at the water concerns in Britford. The draft plan has now been reviewed by Wiltshire Council and adjustments are being made.

23.01.19 Planning

a). To consider a response to any new planning applications received.

b). To consider a response to any planning applications received between publishing of the agenda, and date of the meeting.

d). To confirm any planning application responses determined email for applications

received since last meeting.

e). To note any planning application decisions received by Wiltshire Council.

23.01.20 Finance.

a). To note bank accounts as of 1st May 2023.

b). CIL Payment report year ending 31st March 2023

d). To approve the Direct Debit payments:

- Hill Data Systems: £9.48 - monthly
- 1&1 Ionos: £2.40 - monthly (£3.00 pm from 03.05.23)
- Clerk's Salary - £275 – monthly
- ICO Fee: £35.00 - Annual

e). To approve Schedule of Payments

23.01.21 Meetings.

Southern Wiltshire Area Board Summer Event: 15th July 2023 - Winterslow

23.01.22 Correspondence Received.

Briefing Note 23-10: Guidance for Neighbourhood Planning within Wiltshire
Police Crime Commissioner Newsletter

Wiltshire Council have adopted a new Code of Conduct for Councillors

New Area Board Health & Wellbeing Group

Peter Curtis: Proposed Salisbury Police Station

WALC April Newsletter

23.01.23 Items to be carried forward to the next meeting.

23.01.24 To note date of next meeting.

Thursday 6th July 2023

Thursday 7th September 2023

Thursday 2nd November 2023

23.01.25 To close the meeting.