

# Britford Parish Council

## Minutes for Meeting held 3<sup>rd</sup> November 2022

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**Britford Parish Council members met on Thursday 3<sup>rd</sup> November 2022 for an Ordinary Parish Council Meeting held at Britford Memorial & Community Hall.**

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**Preent:** Derek Finnis (Chairman), Tim Bonallack, Enid Alston, Martin Sturgeon, Brian Wheeler

**Also, present:** Jay McGowan (Clerk), Malcolm Hitchings, Councillor R Clewer

Start time: 7.30pm

### Agenda

**22.03.01 To receive and accept apologies for absence.** None

**22.03.02 Vacancies in Council Office:** One

**22.03.03 Declaration of Interest:** Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation. None.

**22.03.04 To consider any urgent matters raised in the public session, and any other urgent matters or items from councillors. (For discussions only, no decisions can be taken).** None.

**22.03.05 To agree any items on the agenda that are to be dealt with following the exclusion of the press & public.** None.

**22.03.06 Minutes.** To approve and sign the Minutes of meeting held 8<sup>th</sup> September 2022 as correct and true record.

**Resolved:** Cllrs agreed the minutes were an accurate record of the meeting. Cllr Finnis signed the minutes.

### **22.03.07 Clerks Report/Matters arising.**

**a)** High Road Sign (Lower Road sign): Speed Limit sign will be replaced by the end of the year. Wiltshire Council are currently in the process of claiming the costs of the High Road sign from the driver, it is hoped this will be replaced by the end of the year too.

**The Parish Council would like to thank Mr Malcolm Hitchings for acting on the Council's behalf and pursuing the replacement of the signs.**

**b)** Sluice House: Works has started to the building. No action required.

**c)** Grit Bin – Wiltshire Council have replaced the grit bin on Lower Road/Park Lane junction. No action required.

**d)** SID: Installation of the posts are on the waiting list. To note there is a backlog for Traffic Survey requests, Wiltshire Council are working through the backlog.

**e)** Dog waste bins: The bins are proving popular and are being used.

**Resolved:** The location of the fifth bin was agreed to be fitted next to the grit bin at Park Lane/Lower Road junction. **Action:** Clerk will contact ID Verde to instruct them to install the bin as soon as possible.

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**22.03.08 Estimate Budget.** To review and agree an estimate budget for year 2023/24.

**Resolved:** The adoption of the 2023/24 Parish Council budget was agreed including an increase to the annual Precept to £6,000.00. This was unanimously agreed.

**22.03.09 Neighbourhood Development Plan.** To consider the need for a Neighbourhood Development Plan.

**Resolved:** After further consideration, Councillors agreed not to press forward with a Neighbourhood Development Plan at this stage, however it will be considered at a future date.

### **22.03.10 Flooding.**

a) To consider sending ditch letters to residents.

**Resolved:** Letters will be sent by the Clerk.

b) Britford Ditches – Navigation, Bridge Farm. The Navigation has become blocked by overgrown vegetation and will need clearing as soon as possible.

**Resolved:** A number of gullies and ditches were identified to be cleared. **Action:** Clerk will contact Highways with a list of areas to be cleared.

### **22.03.11 Planning**

a) To consider a response to any new planning applications received. None.

b) To consider a response to any planning applications received between publishing of the agenda, and date of the meeting. None.

d) To confirm any planning application responses determined email for applications received since last meeting. None.

e) To note any planning application decisions received by Wiltshire Council. None.

### **22.03.12 Finance**

a) To note bank balance as of 3<sup>rd</sup> November 2022: £13,479.00

b) Bank reconciliation for 2nd quarter. Noted – no further action.

c) To review online banking authorisation.

**Resolved:** It was agreed the Clerk should have full user access, Clerk will complete and submit the mandate.

d) To approve schedule of payments:

**Resolved:** All payments approved.

Date	Payee	Amount
15.11.2022	Hill Data	£9.00
20.11.2022	1 & 1 Internet	£2.40
20.11.2022	J McGowan	£250.00
15.12.2022	Hill Data	£9.00
20.12.2022	1 & 1 Internet	£2.40
31.12.2022	J McGowan	£250.00

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<b>Total</b>		<b>£522.80</b>

**22.03.13 Upcoming meetings**

Southern Wiltshire LHFIG meeting: 2<sup>nd</sup> November 2022 - TEAMS

Salisbury City Council – Neighbouring Parishes Meeting: 10<sup>th</sup> November 2022 – Guildhall, Salisbury

Southern Wiltshire Area Board: 17<sup>th</sup> November 2022 – Winterslow Village Hall

**22.03.14 Correspondence.** To note any correspondence received. (Information only). *Circulated to Councillors prior to the meeting.*

**a)** Parish Steward – funding for a further £233,000.00 each year for the next three years has been agreed by Cabinet to invest in a new two-person parish steward team.

**b)** Warm spaces & Community food provisions – Wiltshire Council is developing an interactive map for residents to easily identify local warm spaces, food banks and other low cost or no cost food provisions.

*Councillor Alston proposed the idea of a community café to provide a warm space for residents of Britford and surrounding villages. All Councillors were in support of this proposal, further assessment and availability of facilities will be looked at. To be carried forward to the next meeting.*

**c)** Aerobatic & Aircraft Noise Complaint.

**22.03.15 Items to be carried forward to the next meeting.**

**22.03.16 To note date of next meeting.** To agree meeting dates for 2023.

Thursday 5<sup>th</sup> January 2023

Thursday 2<sup>nd</sup> March 2023

Thursday 4<sup>th</sup> May 2023 – Annual Parish Meeting & Annual Parish Council Meeting

Thursday 6<sup>th</sup> July 2023

**22.03.17 To close the meeting.**

**The meeting closed at 9.15pm**