

# **Britford Parish Council Minutes for Ordinary Parish Council Meeting Jay McGowan – Parish Clerk**

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**Britford Parish Council members met on Thursday 5<sup>th</sup> January 2023 for an Ordinary Parish Council held at Britford Memorial & Community Hall.**

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**Present:** Derek Finnis (Chairman), Tim Bonallack, Martin Sturgeon, Brian Wheeler

**Also, present:** Jay McGowan (Clerk), Mr G Condiliffe

Start time: 7.30pm

## **Public Session**

**Mr G Condiliffe – Acting Chair of Harnham Neighbourhood Association (HNA).**

Mr Condiliffe raised several concerns which he would like to work in conjunction with Britford Parish Council to try and resolve. The main concerns are:

The Hospital Education and Technology Project (HEAT). HNA support this project and would like to work with Britford Parish Council to resolve some of the problems particularly of infrastructure and development.

Public transport and a need to review an even more stretched service arising from excessive development South of the river.

New Bridge which connects Britford and Harnham to Salisbury City Centre. The constant use by heavy good vehicles could risk the structure of the bridge and could cause serious damage.

Longford School, the future of the school and the need increase the intake by improving road & transport links.

Council Members sympathised with Mr Condiliffe's concerns and would be willing to work together with HNA to resolve some of the issues. Members asked Mr Condiliffe to keep them informed of any developments.

## **Agenda**

**22.04.01 To receive and accept apologies for absence.**

**Resolved:** Apologies were received from Enid Alston and Cllr Clewer, attending Members considered and accepted their apologies.

**22.04.02 Vacancies in Council Office:** One

**22.04.03 Declaration of Interest:** Councillors to disclose their interests in matters to be discussed and to decide requests for dispensation. None.

**22.04.04 To consider any urgent matters raised in the public session, and any other urgent matters or items from councillors. (For discussions only, no decisions can be taken).** None.

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**22.04.05 To agree any items on the agenda that are to be dealt with following the exclusion of the press & public.** None.

**22.04.06 Minutes.** To approve and sign the Minutes of meeting held 3<sup>rd</sup> November 2022 as correct and true record.

**Resolved:** All attending Councillors approved the Minutes as a true record of the meeting. DF signed the Minutes.

**22.04.07 Clerks Report/Matters arising.**

**a) Ditches:** Gullies on the A338 and throughout the village have now been cleared. The Parish Council would like to thank Wiltshire Council for acting so quickly and clearing the gullies/ditches through Britford.

**Action:** A request to clear the gulley outside Coote Cottage will be submitted by the Clerk.

**b) Dog Bin:** The location at the Park Lane/Lower Road junction have been approved by Highways. Clerk will be advised of the installation date by ID Verde.

**22.04.08 Estimate Budget.** To consider and agree the Budget so the Precept for 2023/24 can be set.

**Resolved:** The adoption of The Parish Council budget for Financial Year 2023/24 was agreed by all attending Members. It was proposed to increase the Precept to £7,500.00 for 2023/23 by Cllr Finnis and unanimously voted for by all attending Cllrs.

**Resolved:** Following a review of the Clerk's salary by the Chair, it was proposed to raise this by 10% from 1<sup>st</sup> April 2023. All Cllrs agreed to this.

**22.04.09 Flooding.**

a) Ditch clearing letters have been sent.

*Due to the recent heavy rainfall, the Flood Plan was reviewed.*

*Action: Clerk will assess the flooding equipment stored.*

**22.04.10 Planning.**

**a)** To consider a response to any new planning applications received. None.

**b)** To consider a response to any planning applications received between publishing of the agenda, and date of the meeting. None.

**d)** To confirm any planning application responses determined email for applications received since last meeting.

i) PL/2022/08225: Salisbury District Hospital – Full Planning Permission. *No objection.*

ii) PL/2022/09023: The Net House, Lower Road, Britford, SP5 4DY – Proposed works to a tree in a conservation area. *No comment.*

iii) PL/2022/08225: 17 Oaktree Field Caravan Site, Odstock Road, SP2 8BX – Consent under tree preservation orders. *No comment.*

**e)** To note any planning application decisions received by Wiltshire Council. None.

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**22.04.11 Finance.**

- a) To note bank balance as of 5th January 2023.
- b) Bank reconciliation for 3rd quarter. Noted.
- c) To review online banking authorisation: the Clerk is still waiting for approval from Lloyds Bank.
- d) To approve schedule of payments:

**Resolved:** All payments were approved.

Date	Payee	Amount
28.12.22	ID Verde	£37.02
15.01.23	Hill Data	£9.00
23.01.23	1&1 Internet	£2.40
28.01.23	ID Verde	£37.02
31.01.23	J McGowan	£250.00
15.02.23	Hill Data	£9.00
23.02.23	1&1 Internet	£2.40
28.02.23	ID Verde	£37.02
28.02.23	J McGowan	£250.00
<b>Total</b>		<b>£633.86</b>

**22.04.12 Upcoming meetings**

- a) WALC members meeting: 18<sup>th</sup> January: Zoom. *Clerk to attend*
- b) Salisbury City Center Neighbouring Parishes Meeting: 26<sup>th</sup> January 2023 – Guild Hall, Salisbury. *Clerk to attend*
- c) LHFIFG Meeting: 8<sup>th</sup> February 2020 - TBN

**22.04.13 Correspondence.** To note any correspondence received. (Information only). *Circulated to Councillors prior to the meeting.*

- a) Notification of external auditor appointment – PKF Littlejohn will continue to be the external auditor until year 2026/27.
- b) Police and Crime Commissioner quarterly update Newsletter

**22.04.14 Items to be carried forward to the next meeting.**

**22.04.15 To note date of next meeting.**

Thursday 2<sup>nd</sup> March 2023

Thursday 4<sup>th</sup> May 2023 – Annual Parish Meeting & Annual Parish Council Meeting.

Thursday 6<sup>th</sup> July 2023

**22.04.16 To close the meeting.**

With no further business to discuss the Chair brought the meeting to a close at 8.45pm